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**SUMMARY**  
**TUESDAY JUNE 19, 2018**  
**SIGN COMMITTEE MEETING**

Des Peres Government Center, 12325 Manchester Rd

**Members Present:**

John Oeltjen  
Terrie Gwin  
Jim Kennedy

**Also Present:**

Matt Whitwell, Building Official  
Mary White, Code Enforcement Officer  
Trey Watts with Springfield Sign Company, Petitioner

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John Oeltjen called the meeting to order at 4:30pm.

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**Petitioner:**

Trey Watts with Springfield Sign Company on behalf of GoHealth Urgent Care.

**Request:**

Sign package approval for 13275 Manchester Road, Suite 101, a multi-tenant commercial building.

**Outcome:**

Petitioner Trey Watts with Springfield Sign Company presented the proposal as described in the application and plan submittals. Explained request for signage requires approval from the sign committee and does not meet the sign regulations for the development. However, the landlord has signed the requested sign package. Additional temporary signage for the site and in the windows is also being requested for placement while the space is being remodeled for GoHealth Urgent Care.



Member Jim Kennedy made a motion to approve the request with verification that the signage is within the 5% requirement; a second was made by Member Terrie Gwin. The exception was unanimously approved with a 3-0 vote.

Exhibit #1 - Application and Plan Submittals showing the locations and character of the signs were accepted as official documents.

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Additional discussion regarding: None

The meeting was adjourned at 4:42pm.