

**MINUTES  
DES PERES BOARD OF ALDERMEN  
MARCH 11, 2019  
DES PERES GOVERNMENT CENTER**

The regular meeting of the Board of Aldermen of the City of Des Peres, Missouri was held at the Des Peres Government Center, 12325 Manchester Road commencing at 7:00 PM on Monday, March 11, 2019.

**ROLL CALL**

The Assistant City Administrator took roll with the following board members present: Alderman Pound, Alderman Sansone, Alderman Kleinschmidt, Alderman Fitzpatrick, Alderman Concagh and Alderman Barrett. Mayor Becker was also present.

Staff members present included the City Administrator, Assistant City Administrator, City Attorney, Director of Finance, Director of Public Safety, and Director of Public Works. The City Clerk was absent with excuse. At this time the Board of Aldermen, staff and citizens rose for the Pledge of Allegiance.

**WORK SESSION**

Mayor Becker announced that the Board of Aldermen participated in a work session prior to the regular meeting to discuss the following matters:

1. Boy Scout Troop 313
2. Deer Management Policy
3. Forestry Management Policy

**SPECIAL PRESENTATION – 2018 PUBLIC SAFETY OFFICER OF THE YEAR ANDREW CRADIC**

Public Safety Director Eric Hall recognized PSO Andrew Cradic as the 2018 Public Safety Officer of the Year following a nomination and selection process organized by his peers and supervisors. Officer Cradic joined the City of Des Peres in 2013 shortly after graduating from paramedic school and the police academy in 2012. Officer Cradic previously served six years with the Missouri National Guard as a Chaplains Assistant and Mortuary Affairs Specialist. Andrew is currently attending the American Military University for his Bachelor's Degree in Management.

## **PUBLIC HEARING**

Mayor Becker opened the Public Hearing on the recommendation of the Planning & Zoning Commission to Approve a Master Development Plan for Expansion of the Retail Building at 12304 Manchester Road in the C-1 Commercial District.

The Assistant City Administrator read aloud the following exhibits:

1. Notice of Public Hearing posted on the City Website on February 21, 2019 and at locations in the City of Des Peres
2. Publication of Notice of Public Hearing in the St. Louis Countian, a newspaper of general circulation
3. List of properties within 200' of 12304 Manchester Road that received a Notice of Public Hearing
4. Petition for Site Plan Approval, applicant St. Charles Engineering, dated 9/14/2018
5. Staff Report provided to the Applicant and Planning & Zoning Commission, dated 10/2/2018
6. Letter of Response to Staff Report, received 1/2/2019
7. Site Plan, including Landscaping Plan dated 1/4/2019, and Building Elevations dated 9/11/2018 provided by MW Weber Architects
8. Proposed Bill 19-2850, a Proposed Ordinance Approving a Master Development Plan for an Expansion at 12304 Manchester Road
9. Meeting Summary dated 2/13/19
10. Minutes of the 2/13/19 Planning & Zoning Commission Meeting
11. Municipal Code of the City of Des Peres
12. All city files pertaining to the application

Applicant James Piper offered a brief summary of the proposed improvements to the retail center at 12304 Manchester, which focus largely on the expansion of the building by 2,000 square feet to accommodate a third tenant who has yet to be determined. The proposal also features a number of cosmetic improvements including a new façade.

Mayor Becker closed the Public Hearing at 7:14pm.

**AMENDMENT OF AGENDA - None**

**CITIZEN COMMENTS - None**

**REPORTS OF OFFICERS AND COMMITTEES**

The Mayor acknowledged the following written reports submitted to the Board of Aldermen:

- a) Report of the Audit & Finance Committee Meeting of February 25, 2019
- b) Report of the Parks & Recreation Commission Meeting of March 7, 2019

## **CONSENT AGENDA**

Mayor Becker advised that the Consent Agenda consisted of seven (7) items. Under the Board Rules, all items on the consent agenda can be approved by a single motion and any item on the warrant list may be removed prior to the vote at the request of any individual member of the Board of Aldermen. Items on the consent agenda included:

1. Minutes of the Board of Aldermen Meeting of February 25, 2019
2. Warrant List Dated March 7, 2019
3. R19-3278 Authorizing a Contract with Surecut Solutions for Pre-Emergence and Mulching
4. R19-3279 Authorizing a Contract with MTI Distributing for the Purchase and Delivery of Two Lake Fountains
5. R19-3280 Authorizing Renewal of Sales Tax Interruption Insurance for 2019-2020
6. R19-3281 Authorizing a Contract with E. Meier Contracting for Concrete Street Replacement in Berkley Manor Subdivision
7. R19-3282 Authorizing a Contract with RV Wagner For Removal and Replacement of Sidewalks in Dougherty Lake Subdivision and Along Des Peres Road

Alderman Fitzpatrick moved to approve the Consent Agenda as proposed, second by Alderman Barrett. A roll call vote was then taken with the following results: Barrett, AYE; Sansone, AYE; Pound, AYE; Concagh, AYE; Kleinschmidt, AYE; Fitzpatrick, AYE.

## **LEGISLATION (UNFINISHED)**

1. B19-2850 An Ordinance Approving a Master Development Plan for Expansion of the Retail Building at 12304 Manchester Road in the C-1 Commercial District (Second Reading and Consideration for Final Vote)

Alderman Pound read Bill 19-2850 for the second time.

Alderman Pound moved to approve Bill 19-2850 as presented, second by Alderman Sansone. A roll call vote was then taken with the following results: Pound, AYE; Sansone, AYE; Barrett, AYE; Kleinschmidt, AYE; Concagh, AYE; Fitzpatrick, AYE. Motion passed 6-0.

## **LEGISLATION (NEW)**

1. B19-2851.1 An Ordinance Amending Chapter 5 of the Des Peres Municipal Code

Imposing a Prohibition on the Supplemental Feeding of Wildlife  
(Introduction)

Alderman Fitzpatrick introduced Bill 19-2851.1, and read it for the first time.

2. B19-2852 An Ordinance Transferring and Reissuing the Conditional Use Permit for Operation of a Restaurant at 1090 Old Des Peres Road to Circa Pub Bar & Grill (Introduction)

Alderman Concagh introduced Bill 19-2852, and read it for the first time.

Alderman Kleinschmidt made a motion to waive the rules and read Bill 19-2852 for a second time, seconded by Alderman Fitzpatrick. A roll call was then taken with the following results: Pound, AYE; Sansone, AYE; Barrett, AYE; Kleinschmidt, AYE; Concagh, AYE; Fitzpatrick, AYE. Motion passed 6-0.

Alderman Concagh read Bill 19-2852 for a second time.

Alderman Concagh moved to approve Bill 19-2852, seconded by Alderman Kleinschmidt. A roll call vote was then taken with the following results: Pound, AYE; Sansone, AYE; Barrett, AYE; Kleinschmidt, AYE; Concagh, AYE; Fitzpatrick, AYE. Motion passed 6-0.

3. R19-3283 Authorizing Issuance of a Liquor License to James Martin for Circa Pub & Grill for the Year Ending June 30, 2020

Alderman Barrett moved to approve R19-3283 following passage of Bill 19-2852 noted above, seconded by Alderman Kleinschmidt. A roll call vote was then taken with the following results: Barrett, AYE; Sansone, AYE; Pound, AYE; Concagh, AYE; Kleinschmidt, AYE; Fitzpatrick, AYE. Motion passed 6-0.

4. R19-3284.1 A Resolution Expressing the Board of Aldermen's Concerns and Opposition to a Proposal Filed by Better Together with the Missouri Secretary of State (Initiative Petition 2020-042) Calling for a Statewide Vote on a Constitutional Amendment to Restructure Local Government in the St Louis Region by Combining the City of St Louis and St Louis County into a Single "Metropolitan City" to Serve as Both a City and County and to Dissolve all Existing Municipalities in St Louis County Including the City of Des Peres

Alderman Pound questioned the significance and overall impact of adopting a resolution demonstrating the Board's opposition against the Better Together proposal. City Administrator Harms emphasized that such a resolution would likely carry limited influence over Better Together and its city-county unification plan. Rather, the resolution was drafted to help

articulate and stress to the residents how the proposal would negatively impact service delivery in Des Peres if successful.

Alderman Pound opened discussions about the role in which city staff should play when responding to questions or concerns from the public about Better Together, referencing specifically the circulation of petitions intended to organize a Board of Freeholders. Mayor Becker noted his intentions to submit a proposal to the Board outlining his expectations in the coming weeks, which may include hosting public forums to educate residents on the ramifications of the plan.

Alderman Kleinschmidt, serving as President of the Board of Aldermen, moved to approve R19-3284.1, seconded by Alderman Concagh. A roll call vote was then taken with the following results: Barrett, AYE; Sansone, AYE; Pound, AYE; Concagh, AYE; Kleinschmidt, AYE; Fitzpatrick, AYE. Motion passed 6-0.

#### REPORTS OF STAFF

Administrator Harms called attention to a memo prepared by the City Clerk detailing a list of city documents that are eligible for disposal pursuant to Missouri Records Retention schedules. Those documents largely include outdated business license applications, solicitor permits, timesheets, check registers, deskbook entries, PSO assignment schedules, uniform citation logs, etc. The city will host a shredding day on Friday, March 15.

#### ADJOURNMENT

There being no additional business to come before the regular session of the Board of Aldermen, Alderman Fitzpatrick moved to adjourn, second by Alderman Barrett at 7:31 PM. A roll call vote was then taken with the following results: Barrett, AYE; Pound, AYE; Kleinschmidt, AYE; Concagh, AYE; Sansone, AYE; Fitzpatrick, AYE. Motion passed 6-0.

Minutes prepared by

  
\_\_\_\_\_  
Scott Schaefer, Assistant City Administrator

  
\_\_\_\_\_  
Mark Becker, Mayor

ATTEST:

  
\_\_\_\_\_  
Scott Schaefer, Assistant City Administrator