



**TO: City Administrator, Assistant City Administrator and City Clerk**

**FROM: Steve Meyer, Director of PW**

**DATE: Wednesday, February 22, 2023**

**RE: Planning & Zoning Commission  
Recreational Marijuana Subcommittee**

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The subcommittee regarding comprehensive marijuana sales met twice in the past week. The subcommittee is being chaired by Commissioner Ahrens and includes the following commissioners: Barringer, Young, Pawloski, Jontry, Kardesch. All were present at both meetings, as were Alderman Pound, Assistant City Attorney Bruns, Assistant City Administrator Schaefer, and PW Director Meyer.

Wednesday, February 15<sup>th</sup> 4pm-5:30pm

Additional attendees: Chief Hall, Dan Welsh, Joe Delia, Nancy Staley, Bryan McDonald, Marsha Kerr, Cathleen Anderson, Kristine Finlay, Kyle West, and Annette Gerwitz

Anna Ahrens was nominated to serve as committee chair. Staff provided an information packet and pulled up the medical marijuana buffer maps that were considered before ultimately adopting the 1000' buffer around churches, schools, and daycares. After much discussion, the subcommittee directed staff to prepare maps illustrating buffers around parks and residentially-zoned properties. There was discussion of a buffer around minor-oriented businesses, but that was set aside. Staff was also directed to seek a proposal for a traffic and parking study.

Tuesday, February 21<sup>st</sup> 4pm-5:30pm

Additional attendees: Alderman Kleinschmidt, City Attorney Graville, Dan Welsh, Joe Delia, Nancy Staley, MaryAnne Wagner, PSO Kipfer (security)

Staff provided a series of maps showing 100, 300, and 500-foot buffers from residentially-zoned properties and parks. Staff also provided a proposal for a two-phased traffic study from Lochmueller. The first phase would primarily involve research into what other cities have done, and would cost \$9,400. The second phase would collect data at three area recreational marijuana dispensaries, and would cost \$9,800. The subcommittee voted 5-1, asking that the Board of Aldermen approve a contract for both phases of the traffic study.

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March 10, 2023

The subcommittee will reconvene at 4pm on Tuesday, March 7<sup>th</sup>. In preparation, commissioners will study the draft legislation provided by the City Attorney.